#### Volume 29 Number 27 April 08, 2024





# Tuesday, April 9th, 2024 will be next meeting of the Parent Teacher Fellowship (PTF). We meet the first Tuesday of each month at 3:15 in the lunch room.

We're voting for officer positions, so please attend.



#### **LUNCH MENU**

#### Week of 04/08 thru 04/12

- ♦ Monday, Apr. 8—Bring Your Lunch
- ♦ Tuesday, Apr. 9—Señor Lopez: Chicken, Cheese, and Rice
- ♦ Wednesday, Apr. 10—Chick-Fil-A: Chicken Sandwich Chips, Cookie
- ♦ Thursday, Apr. 11—4 Seasons: Spaghetti, Breadstick, Brownie
- ♦ Friday, Apr. 12—Bring Your Lunch

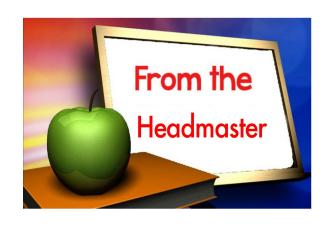
#### Week of 04/15 Thru 04/19

- ♦ Monday, Apr. 15— Basketball/Cheer: Boba Tee (pay at table)
- ♦ Tuesday, Apr. 16—Señor Lopez: Chicken, Cheese, and Rice
- ♦ Wednesday, Apr. 17—Chick-Fil-A: Chicken Nuggets, Chips, Cookie
- ♦ Thursday, Apr. 18—4 Seasons: Cheeseburger, Chips, Cookies
- ♦ Friday, Apr. 19—Choir: Hot Dog Lunch (pay at table)

Prices: Chick-Fil-A \$7.00 Señor Lopez \$7.00 BBQ Shack \$7.004 Seasons \$7.00

Pizza Slices: 1-\$2.00, 2-\$2.50, 3-\$3.00

\*\*You can view the monthly lunch calendar on our website at <a href="https://www.hcahopkinsville.org">www.hcahopkinsville.org</a> All lunch order forms must be turned in by **9:00 a.m. the day prior** to the lunch of choice.

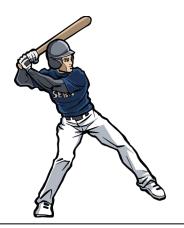


"The sun will turn to darkness and the moon to blood before the great and glorious day of the Lord." Many people in the Bible, including the Lord Himself, identify these phenomena as signs in the heavens that will precede His return. Do I think His return will be today? No. Could His return be today? Yes. A solar eclipse is a wonderous event, and this will be the third of my lifetime that I can remember. While this one event may not usher in the return of our Lord, it certainly is a day that confirms "the heavens declare His glory."

Speaking of signs – the end of Spring Break means that the end of school is near, and that the end-of-school activities are also near.

- ♦ Prom April 20<sup>th</sup> at the MSU campus in Hopkinsville.
- ♦ Senior Letters it is a tradition for families and friends to write letters to the seniors each year. Those letters will come to me and will be placed in a binder for the seniors, given to the seniors on the day of Senior chapel. I would like to have all senior letters by Friday, May 3<sup>rd</sup>. You may deliver a hard copy to me, or send a copy through email.
- ♦ Senior Bounce This year, the spring Merit day for middle school and high school students will be on the evening of May 2<sup>nd</sup>. Middle school will participate in the early evening, and high school will celebrate into the night. Information for Senior Bounce was sent home via homerooms before Spring Break. This event celebrates our seniors, rewards our students, and raises funds for the students of our Spanish Honor Society to travel to Puerto Rico this summer. Students who earn this reward and attend will not have be at school on Friday, May 3<sup>rd</sup>.
- ♦ Testing week The week of April 15 will be testing week. It is important that students are well-rested and well-fed before arriving at school so that they are able to give their best effort on the Iowa Achievement test.
- ♦ ACSI Visit- a team from ACSI will be in the building on April 29<sup>th</sup> and 30<sup>th</sup> to make observations about our strengths and areas of improvement.
- ♦ Field Day (Elementary School) May 7<sup>th</sup> (May 8<sup>th</sup> will be the make up day in case of rain.) The Fundraiser Fun Run will be held this day as well.
- ♦ Spring concert for the HCA music program May 14<sup>th</sup> at 6:00. We are so grateful to Hillcrest Baptist Church for hosting this event.
- Graduation is on May 18<sup>th</sup> and the last day for students is May 19<sup>th</sup> (12:00 dismissal).







Boys Baseball Middle School					Boys Baseball Varsity				
Apr 09	Tue	Hopkins Co.	Home	5:00	Apr 09	Tue	All "A" Regional	Away 7:30	
Apr 15	Mon	Trigg County	Away	5:30	Apr 11	Thr	All "A" Regional	Away 6:00	
Apr 20	Sat	Todd County	Away	10:00	Apr 13	Sat	Caverna	Away 12:00	
1		Dickson @TC	J		Apr 16	Tue	Chr Fellowship	Home 5:30	
					Apr 18	Thr	Hopkinsville	Away 5:00	
					Apr 19	Fri	Hopkins Co.	Home 5:30	





		Girls Softball				<u>S</u>	pring Soccer 20	<u>24</u>	
Apr 13	Sat	Warren Ctl	Away	11:00	Apr 09	Tue	Christian Co	Home	6:00
Apr 13	Sat	Ft. Knox @WC	Away	1:00	Apr 16	Tue	Trigg County	Home	6:00
Apr 15	Mon	Dawson Spr	Away	5:30	Apr 18	Thr	Webster Co	Home	6:00
Apr 18	Thr	Ft. Campbell	Away	5:30	Apr 23	Tue	Todd County	Away	6:00

**NEW ITEM** 

## BOBA LEMONADE



SOLD DURING LUNCH APRIL 15TH TO SUPPORT BASKETBALL & CHEER S3
EACH

#### Heritage Christian Academy Parent-Teacher Fellowship Bylaws

#### Article I - Name

The name of this organization shall be Heritage Christian Academy (HCA) Parent-Teacher Fellowship (PTF).

#### Article II - Purpose & Mission

#### **Purpose**

**Section 1** To coordinate programs and services that enhance the quality of education and spiritual development of students enrolled at HCA.

Section 2 To compliment the goals of HCA and to support the activities and programs of HCA through financial and labor assistance.

**Section 3** To foster quality education through cooperation and open communication between parents, teachers, students, and school administrators.

Section 4 To foster academic excellence, physical development and Christian morals and values.

**Section 5** To provide financial support; in ways that will supplement, but not substitute for, HCA's responsibilities for the maintenance and operation of the school and for the materials and supplies necessary for the teaching of the children enrolled at HCA.

#### Mission

Our mission is to promote a strong partnership between the school, parents and the community that directly and positively affects the success of learning for all of HCA's students. We are committed to fostering student success by encouraging parents to be active in their child's educational experience at home and at school, by supporting and aiding the HCA teachers and administrators, and working to maintain effective, intelligent communication between school, family, and community.

#### Article III - Policies

**Section 1** The PTF is organized under the tax exempt and non-profit business status of HCA. The PTF does not desire to establish itself as a separate legal entity from HCA.

Section 2 This fellowship shall be non-commercial, interdenominational and non-partisan.

**Section 3** The name of the PTF or the names of any members in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to promotion of the purposes of the PTF.

**Section 4** The PTF shall not-directly or indirectly-participate or intervene in any way (including the publishing or distributing of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office.

Section 5 The PTF shall not devote more than an insubstantial part of its activities to attempting to influence legislation by propaganda or otherwise.

**Section 6** The PTF may cooperate, with other organizations concerned with the welfare of the child, but persons representing the PTF in such matters shall neither be empowered to nor make any commitments that bind the organization.

**Section** 7 the PTF shall not seek to direct the administrative activities of the school or to control its policies. The PTF shall strive to work in harmony with the school administrators and staff.

**Section 8** The PTF shall be composed of members who volunteer their time and energy toward the stated purposes of this organization. No part of the earnings of the PTF shall be paid to a member for services rendered as a committee officer or as a volunteer acting on behalf of the PTF.

#### Article IV - Membership

Section 1 Membership in the PTF shall consist of:

- Parents, stepparents, and legal guardians of students enrolled at HCA.
- All school administrators, teachers, and support staff.
- > HCA alumni/family.
- > Extended family/friends of enrolled students who support the school.

**Section 2** Membership and participation is limited to only those interested in promoting the objectives of the HCA PTF and willing to uphold its policies and subscribe to its bylaws.

**Section 3** All memberships shall be made available without regard to race, color, creed, national origin, disability, age, or sex.

**Section 4** The necessity of membership dues shall be reviewed and determined as needed by the Executive Committee of the PTF and (if applicable) shall be payable, without proration, at the beginning of the school calendar year upon registration for enrollment to HCA.

Reviewed January 2021. It was determined that there will not be dues for the 2022-2023 school year.

#### Article V - Officers and Duties of the Officers

#### **Section 1 Available Offices**

The officers of the PTF are:

- > President
- ➤ Vice-President
- > Secretary
- > Treasurer
- Historian
- > Parliamentarian

#### **Section 2 Nomination Requirements**

Since the officers of the PTF represent HCA, the eligibility requirements for nominations are as follows:

- > nominees shall be Christian people who accept and adhere to the doctrinal statements and statements of belief of HCA.
- > nominees shall have a Christian walk that is consistent with the doctrinal positions and practices of HCA.
- > nominees shall be any person named in Article IV, Section 1 (not full-time employees).
- nominees shall be any person outlined above who demonstrates concern for the work of the organization.
- nominees shall be committed to consistent attendance at PTF meetings, Executive Committee meetings, PTF/school functions, and special planning meetings.

#### **Section 3 Officer Duties**

Officers are expected to attend all regular PTF meetings, PTF Executive Committee meetings, PTF sponsored functions, school functions and special planning meetings. If an officer is unable to attend a regularly scheduled PTF meeting, said officer should send another officer in his/her place to uphold his/her duties at the meeting.

#### The President

- Shall preside and establish the agenda at all general, special and Executive Committee meetings.
- ➤ Shall serve on and coordinate the work of the Executive Committee, including attendance at all Executive Committee meetings.
- > Shall perform other duties as may be prescribed in the bylaws or assigned by the PTF or Board of Directors in order that the purposes stated in Article 2 may be promoted.
- > Shall be the primary contact for the school administrators and staff.
- > Shall provide the planned agenda to Executive Committee on Friday prior to regularly scheduled PTF meeting.
- > Shall serve as an ex-officio member of the Board of Directors.
- > Shall attend monthly meetings held by HCA's Board of Directors as requested.

#### The Vice-President

- > Shall assist the President and shall assume all duties of the President in his/her absence.
- > Shall perform other duties as may be prescribed in the bylaws or assigned by the PTF or Board of Directors in order that the purposes stated in Article 2 may be promoted.
- > Shall serve on the Executive Committee and attend all Executive Committee meetings.

#### The Secretary

- ➤ Shall record and preserve the minutes of all general and Executive Committee meetings of the PTF -such minutes shall be as detailed as possible and distributed to all members of the PTF Executive Committee prior to the next regularly scheduled meeting of the PTF or Executive Committee.
- Shall keep an accurate record/sign-in of all in attendance at general and Executive Committee meetings and share attendance information with the school's volunteer coordinator.
- ➤ Shall submit meeting minutes to Executive Committee no more than one (1) week after regularly scheduled PTF meeting.
- > Shall submit a synopsis of all regular PTF meeting minutes for publication in the school's newsletter for those not attending the general PJF meetings.
- > Shall coordinate the distribution of official notices to PTF members.
- > Shall follow-up with any outstanding issues at least two (2) weeks prior to next regularly scheduled PTF meeting.
- > Shall serve on the Executive Committee and attend all Executive Committee meetings.

#### The Treasurer

- In conjunction with the HCA Business Office and Bookkeeper, shall collect the bank statements each month and reconcile the statements, as well as make all deposits to the account.
- > Shall prepare a Treasurer's Report that is current to no more than the Friday before a regularly scheduled PTF meeting and present said report at the regularly scheduled PTF meeting.
- ➤ Shall provide balance sheets to all officers at regular PTF meetings and Executive Committee meetings.
- > Shall tally/balance funds from all events/fund raisers within 72 hours of the end of said event/fundraiser.
- > Shall serve on the Executive Committee and attend all Executive Committee meetings.

#### The Historian

- > Shall attend all functions sponsored by the PTF, and record the event in pictures.
- > Shall serve on the PTF Executive Committee.
- > Shall update the PTF Facebook page.
- > Shall serve on the Executive Committee and attend all Executive Committee meetings.

#### The Parliamentarian

- > Shall keep meetings timely and in order.
- > Shall have a voice, but no vote.
- > Shall serve on the Executive Committee and attend all Executive Committee meetings.

#### Article VI - Elections and Vacancies

**Section 1** Officers shall be nominated and elected/re-elected annually at the April PTF meeting. A majority vote of those in attendance will serve as the deciding population for election/re-election.

Section 2 Officers elected will serve their term of office from June 1st to May 31st.

**Section 3** There is no limit to the number of terms a person may serve as an officer of the PTF.

Section 4 If an officer is unable to serve a full term in their elected office, he/she should notify the PTF President immediately and turn in any/all records related to his/her office in the PTF. Upon receiving notice of the vacancy, the PTF President is to call a special meeting of the Executive Committee to discuss/appoint a proper replacement for the unfulfilled offices. Once a candidate is chosen, a member of the Executive Committee will contact the proposed replacement and request their service as an officer of the PTF. The Executive Committee will continue in this process until the vacancy has been filled.

#### **Article VII - Executive Committee**

The officers of the PTF shall constitute the Executive Committee.

#### The Executive Committee

- > Shall maintain and uphold these bylaws at all meetings.
- > Shall hold an annual review of these bylaws and make any amendments they deem necessary.
- > Shall meet at the end of each school year to assess the need for PTF dues.
- > Shall determine the calendar of events and meeting schedule(s).
- At least three (3) voting members of the Executive Committee must be present to conduct business.

#### **Article VIII - Meetings**

**Section 1** Regular meetings shall be held during the school year. The meetings will be held on campus at a time and date selected by the Executive Committee. Regular meetings should be monthly but must at least be quarterly. The PTF Executive Committee shall adjust and/or cancellations as needed. These general meetings will be open to all members.

**Section 2** A majority vote of the PTF members in attendance at time of a vote will constitute a quorum.

**Section 3** All HCA PTF members shall conduct themselves appropriately during the HCA PTF meetings and events. New ideas and open discussion are encouraged. Respect and courtesy toward each other are expected.

**Section 4** Robert's Rules of Order shall loosely govern the HCA PTF in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the organization may adopt.

**Section 5** Rules for meeting conduct and procedure, as well as copies of the HCA PTF bylaws, shall be made available by the PTF President at the first regularly scheduled meeting of the school year.

**Section 6** These bylaws may be amended at any regular meeting of the general membership of the HCA PTF by two thirds vote of the members present and voting, provided that notice of the proposed amendment shall have been given at least thirty (30) days prior to the meeting at which the amendment is voted upon.

#### Article IX - Standing Rules

#### **Section 1 Fiscal Policy & Finances**

The PTF financial account(s) shall maintain a \$3,000 minimum balance at close of fiscal/school year. No loans shall be made by the organization to its officers or members. The PTF Executive Committee shall have the authority to vote on expenditures of up to \$3,500 without the requirement of a simple majority vote of the membership.

#### **Section 2 Fundraisers**

All fundraisers shall be handled on a cash and/or check upfront basis. We will not accept orders without payment.

Only PTF officers may sign a contract with a vendor/company as confirmation/commitment to participate in said vendor's/company's fundraising program. The signing officer will act as sole contact for vendor in regard to participation in the fundraising program until its conclusion.

#### **Section 3 PTF Assistance Requests**

In order for a teacher, staff member or school organization to request funds for purchase of classroom aids/equipment, request purchase of aids/equipment or request financial support for a particular event, he/she must adhere to the following guidelines.

The teacher, staff member, or head of school organization:

> Shall complete the PTF Assistance Request Form.

- > Shall submit signed and completed PTF Assistance Request Form (in the PTF mailbox) no less than one (1) week prior to the next regularly scheduled PTF meeting.
- > Shall attend the next regularly scheduled PTF meeting.
- > Shall verbally present need/application of aids/equipment/funds to PTF members present at meeting and provide no less than three (3) quotes in writing for said aids/equipment.
- Teachers/staff shall not vote on requests that they propose.

#### **Section 4 Recurring Obligations**

There will be no recurring obligations or standing promises of payment/assistance to any teacher, staff member or school organization. All financial gifts will be decided upon each year based on current financial standing at the time of the request. As such, any teacher, staff member or school organization requiring assistance each year will need to submit a new PTF Assistance Request each fiscal/school year.

#### **Section 5 Check Requests**

Check requests for purchases and/or reimbursements up to \$5,000 shall be signed by any one (1) member of the Executive Committee when accompanied by receipt/invoice; such requests **over** \$5,000 shall be signed by no less than two (2) members of the Executive Committee.

#### Article X - Adoption of Bylaws and Revisions

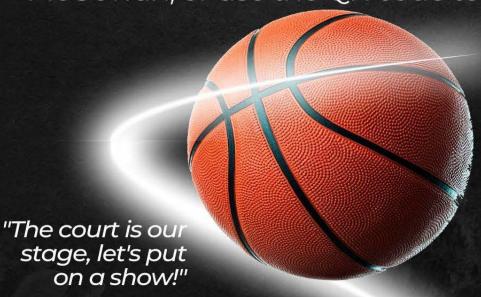
As stated in Article VIII, Section 6-These bylaws may be amended at any regular meeting of the general membership of the HCA PTF by a two-thirds vote of the members present and voting, provided that notice of the proposed amendment shall have been given at least thirty (30) days prior to the meeting at which the amendment is voted upon.

Bylaws revised January 2022 by the HCA PTF Executive Committee:

- > Amanda Outland, President
- > Jenny Arvin, Vice-President
- > Tabitha Strader, Secretary
- > Anita Thomas, Treasurer
- > Amy Strickland, Historian
- > Bobby Spurling, Historian

JUNE TIME LOCATION
10-12 10AM-12PM HCA WARRIOR
GYM JUNE

We are so excited to offer our first ever basketball camp. This will be for HCA Students grades 3rd - 6th & any currently enrolled HCA students that have siblings at another school grades 3rd - 6th, for the 2024-2025 school year. Students are invited to come to Warrior gym to train and learn the fundamentals of basketball from our Warriors & Lady Warriors basketball team. The \$85 fee will get you a camp t-shirt & award medal at the end of camp. Please fill out the attached waiver & return to Coach Matt McGowan, or use the QR code to sign up online.



Scan Code To Register

### Jr. Warriors Basketball Camp Registration Form

Player Name:
Player Grade for 2024-2025 School Year:
Player School Attending for 2024-2025 School Year:
Player Gender:
Player T-Shirt Size:
Parent/Guardian Name:
Parent/Guardian Cell Number:
Parent/Guardian E-Mail:
Second Emergency Contact Name & Number: